Minutes of P&C Meeting
22 February 2013

Start: 9.00am

Minutes from the Previous Meeting:

Khalida moved and Tracey seconded and the meeting carried the motion:
“That the minutes of the meeting 5 December 2012 be received.”

Business Arising from the Previous Meeting:

2013 School Fete

- Bass has confirmed the date as Saturday 26 October 2013 from 11am – 4pm
- A roster has been put out outlining all of the jobs that need to be looked after. The question has been put out there to all mums to pick an item off the roster to take charge of and to organize for the day.
- Bass has the man for the rides coming out on Tuesday for a site inspection.
- It has been put to the meeting that a gift voucher be purchased and given to the mum that gains the highest amount ($$) of sponsorship dollars for the fete. All in attendance agreed.
- Bass has found an advertising company that will charge us $590 for 10,000 flyers, $50 to change the date on the current fete banner that we already have and $170 for a new banner that we can place between the two palm trees outside Town & Country on cnr of King Georges Rd & Moorefields Rd. Bass to contact Town & Country to confirm they will allow us to use this space.
- A suggestion for the name of the fete: “CARNIVAL ON THE HILL”. Any other suggestions to be emailed to Bass to be discussed at the next meeting.
- An advertisement will also be placed in the Torch Newspaper later on in the year advising the community of our upcoming Fete.
- Gabby has committed to organizing the food stalls for the day.
- Khalida has committed to looking after the general stalls, booking them, collecting the money ($50 per stall they supply their own table & umbrella).
- Katie has committed to running the craft tables on the day and also wrapping and organizing the lucky dips
- Salwa has committed to setting up the bookstand and selling them on the day.
- Gabby has committed to organizing flyer to send to parents to donate cupcakes for sale on the day.
- Showbags have been booked
- Rides have been booked (Dodgem cars, inflatable giant slide, sizzler or round up, cup n saucer, windjammer or wizard flight, jurassic park, inflatable pirate boat.)
• Bass will contact Anton to see if we can get some AFL/Bulldogs players to attend.
• Bass to contact other schools and companies to see if they are interested in performing on the day. E.G. Tae Kwon Do, dance, choir, etc
• Donations / Raffles – Ifurniture is happy to donate to the fete. Bass to follow up.

Walk-a-thon

• Letters and sponsorship forms to be sent home over the next couple of days.
• All participants will receive an Ice Block at the end of the walk and a Participation Certificate.
• The more money you raise, the more prizes you can choose from (minimum $10)

Correspondence IN:

• Fundraising brochures arrived for Mothers Day. Melissa to look through them. As we have excess stock left over from last year, we would prefer not to purchase any new items this year. Melissa to organize to go through the current stock to see what we have and to discuss with Bass any ideas for items we may need to purchase for this year. This to be done in the next 2 weeks. Mothers Day Stall will be held second week of Term 2.

Correspondence OUT:

• Nil

Reports:

Principal’s Report: see attached

Treasurer’s Report: Do not have one for this meeting. Tracey to hand over spreadsheet, passwords, etc to Angela the new Treasurer.

Fundraising:

• Anu to organize coin bags to be sent home for our 5c coin collection. Anu will also be in charge of counting the collection at the end of each month with a member of the exec committee.
• Walkathon – Monday 18 March. Organiser is Julie
• Movie Night – Thursday 11 April (2nd last day of Term 1). Organiser is Tracey. She will organize food & the movie
General Business:

- The bubblers aren’t being turned off properly. Mrs Glover to organize the Environmental Student Committee to come up with some posters.
- **School Banking** – To date the school has been getting the % of money earned. Melissa to contact Jess (Commonwealth Bank) to find out how we get it changed over to being processed by P&C.
- **Election Day** – The Federal Election is being held in September 2013 and our school is again open to voting. Bass to talk to Gabby about the possibility of her running a sausage sizzle, cupcakes, drinks, etc.
- **Officeworks at Punchbowl** – they now hold BBQ / sausage sizzles at their store (similar to Bunnings). They suggest you sell sausage on roll for $2.50 and drinks for $1.50. Once we have booked and confirmed the date for the Bunnings BBQ, then we may look into holding one at Officeworks. Further discussion to be had.
- Parents parking in Staff Carpark – It has been noted that there are a number of parents parking in the Staff Carpark. This is not allowed, it is only available to staff. Mrs Glover to contact the local police and to write a letter to all parent/carers advising them that it is not acceptable.
- **Bunnings BBQ at Greenacre** – Insurance Certificate to be handed to Megan. Melissa to do this. Megan will then be able to lock in a date for us.
- **DEAR Time** (Drop everything and read) – This initiative has been revitalized. Tracey to gain more information on this and maybe look at the possibility of a reward system to try and get our kids to read and want to read.

**Next Meeting:** Wednesday 27 March @ 7pm

**Meeting Closed:** 10.10am