McCallum’s Hill Public School
Minutes of P&C Meeting
25th June 2014

Start: 7.05pm

Present: Suzane, Gabby, Leila, Tracey, Naomi, Sophia, Maria, Kelly, Khalida, Angela, Melissa, Bassima, Ms Glover

Apologies: Julie

1. Minutes from the Previous Meeting: Tracey moved to accept the minutes. Angela seconded this motion. No amendments noted.

2. Business Arising from the Previous Meeting:

2.1 School Banking-Lost bankbooks have been found. Banking will resume on 21/7. There are new prizes for term 3, Mel will do a flyer to let students and parents know. The commission due will be paid in the next few weeks.

2.3 Chocolate drive- is progressing well. 96 boxes were sent out and so far 46 envelopes have been returned. There was extra money in some envelopes. So far total- $2598.10. 14-second boxes have been handed out- total of 108 boxes. Melissa and Bassima will count envelopes on Friday.

2.4 Bunnings BBQ- Katie and Ange to arrange to meet. The BBQ will be held on the 30/8, which is week 7 of next term. We will need volunteers for the day to assist with the cooking and serving of the BBQ.

2.5 End of year fundraiser update- Naomi has researched ideas for end of year fundraiser. Naomi spoke with the event coordinator Sandra who suggested the sports package, which waives the room hire fee. Suggest the date of October 17th or 24th. There needs to be a good lead in time for families to budget and pay for tickets up front. Discussed using letterhead from the P&C to send out to local shops and businesses to ask for donations to be able to auction or use as prizes on the night. The sit down menu for $35 was suggested, as a buffet might be difficult and chaotic for families and children. This included unlimited soft drinks. The club might be able to give a signed jersey and Naomi might be able to get a DJ to donate his time. A vote was held and there was a majority vote for Yes to proceed with this as a fundraising event. Naomi is going to follow up and discuss at the next meeting.
2.6 Mel expressed thanks to Leila and Suzane for completing 5c bags to be handed out to students.
2.7 Payment box has been installed and is working well. Picture and an outline have been put into the newsletter. Feedback from the office staff is positive.

3. **Correspondence in:** See attached list

**Correspondence out:** NIL

4. **New Business:**

4.1 Book week Morning tea- Discussed and agreed that we will inform Ms Vajdevski that we will do a morning tea for Book week on the 14/8. It will correspond with the parade. The Roses Chocolates will be used on the day as prizes. The price will be $4.00 for coffee and cake. Mel to send an email to ask for volunteers for cakes and cupcakes. It was discussed that all cupcakes be made a uniform size- no mini cupcakes.
Leila- coffee
Suzane- cake and milk
Katie- cupcakes
Gabby- cups and plates
Mel- cakes
Ange- cupcakes
Khalida- cupcakes
Bass- TBC
Tracey- cakes
Naomi- Plates

4.2 Pyjama day is being held tomorrow. Gold coin donation.

5. **Reports:**

5.1 Principals report: Tabled by Cheryl- See attached

5.2 Treasurers report: See attached
* 5c count- $7.85
* Choc Drive-
* Crown concept (expense)- $1023.22
* We will need to make payment for the chocolates for the drive. After payment of expenses we have $4262.56
* Petty Cash- $25 paid for the payment slot. The fund will be reimbursed when the funds are needed.
* It was discussed and agreed that the chocolates will be paid for in the next report, but within the invoice payment date.
* 5c tally is now identified as a separate item in the report.
6. Fundraising:

6.1 Term three fundraising emailed by Mel.
Outline:
Week 5- Book week Morning Tea – Thursday 14th August 2014
Week 6- Movie night will be held Thursday 21st August 2014. Frozen have been chosen for K-2 and 4D’s and Lego Movie for 3-6.
Week 7- Saturday 30th August 2014 - Bunnings BBQ at Bunnings Greenacre
Week 8- Thursday 4th September 2014 is our fathers Day Stall.

7. General Business:

7.1 Ange- Movie night- the movies chosen are Frozen and Lego Movie. It will be a $10 entry cost which will include the movie, popcorn and water. Ms Glover to follow up if we can use the hall and the library and run both movies concurrently. All present happy with $10 cost.
7.2 There was a suggestion that the meeting times return to alternating between a Wednesday evening and a Friday morning to allow for parents who cannot attend at night due to family commitments. After voting the majority voted for alternating meetings. New meeting dates are;
   • Wednesday 30th July 2014 at 7pm
   • Friday 29th August 2014 at 9am
   • Wednesday 29th October 2014 at 7pm
   • Friday 28th November 2014 at 9am plus the AGM
7.3 Tracey- raised concern about the rubbish outside the school gate. To be looked into and cleaners asked to address. Feedback provided about this terms report format. It was felt that this report was quite generalized and there was not a lot of specific information about how individual students were progressing. This feedback was taken on board. Ms Glover explained the reports were being reviewed but were reliant on policy being developed by Department of Education.
7.4 Gabby raised concern again about students being in the school grounds from 7:30 am. Suzane backed this up. Ms Glover to follow up.
7.5 Suzane raised a concern about all the students being in one playground. Ms Glover stated that the children managed this without issue. She also informed meeting that another play area had been opened with teacher supervision.

Meeting Closed 8:40pm
IN

Light Up my Life Catalogue
Tri Skills – Kids Party Bus
School Read-a-thon
Australian Fundraising Brochure
Gifts 4 U – Fathers Day Catalogue
MAPS Fundraising – Fathers Day Catalogue
School Gifts – Fathers Day Catalogue
Crown Concepts – Fathers Day Catalogue
Kids Art Works Packet
Published Authors – Cookbook Fundraiser

OUT

None